

REFERENCE POSTER

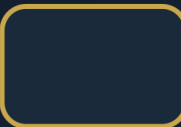
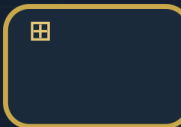
BPMN 2.0

Business Process Model and Notation — element reference

EVENTS

	Start event Begins a process; one token is created		End event Ends a path; the token is consumed
	Message event Sends or receives a message		Timer event Triggered by a date, duration or cycle
	Error event Catches or throws an error		

ACTIVITIES & TASKS

	Task An atomic unit of work		User task Performed by a person via a UI
	Service task Runs automatically via an API call		Sub-process A compound activity with inner flow

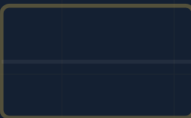
GATEWAYS

	XOR gateway Exactly one branch by condition		AND gateway All branches in parallel; join waits for all
	OR gateway One or more branches by conditions		Event gateway Waits for the first event to arrive

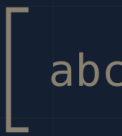
CONNECTIONS

	Sequence flow Order of steps within one pool		Message flow Communication between participants
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SWIMLANES

	Pool A participant — organization, system, role		Lane A role or department inside a pool
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DATA & ARTIFACTS

	Data object Information passed between activities		Annotation A free comment attached to an element
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